



Continuum of Care Board of Directors Meeting Minutes  
Thursday, August 25, 2022  
3:00 – 5:00 PM

*The following agenda items may not necessarily be considered in the order they appear.*

**1. Call to Order**

President Powell called the meeting to order at 3:05 PM.

**2. Attendance**

**Present:** Leilah Powell, Phil Beckett, Cacie Madrid, Roy Fletcher, Melody Woosley, Kameron Rhys, Jack Tsai, Robert Reyna, Tyler Shoemith, Cristina Noriega, La Juana Chambers Lawson, Edward Johnson, Greg Zlotnick, Nikisha Baker, Abe Capetillo and Scott Ackerson.

**Absent:** William McManus, and Salena Santibanez.

**Guests:** Patrick Steck, Katherine Dillard Gonzalez, Kim Jeffries.

**Staff:** Katie Vela, Chelsey Viger, Richard Huron, Dacey Werba, and Billy Mahone.

**3. Public Comment**

There was no public comment.

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**SARAH NONPROFIT BUSINESS**

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**4. Board Member Recognition**



President Powell recognized Tyler Shoemith for his support with the Youth Demonstration Homelessness Program (YDHP). She recognized Phil Beckett for connecting SARAH to the Civitas Conference. Abe Capetillo was thanked for his continued interest in coordinated entry. Nikisha Baker was thanked for hosting the last membership council meeting and for volunteering her space to come together at their first in-person meeting in November.

**5. Homelessness Updates Roundtable**

- Greg Zlotnick Announcement
  - Congratulations to Greg Zlotnick on his expanded responsibility of beginning a new role of Teaching and supervising attorney for the clinical program at St. Mary's for the housing rights project.
- SAHA Name Change: Opportunity Home
  - SAHA has changed their name to Opportunity Home and has rebranded.
- Housing Stability Team Report
  - The housing stability team is figuring out the eviction report and housing instability as prices fluctuate with single-family homes. The group is trying to figure out what steps to take to stabilize the housing system. There will be regular meetings to put these into place.
- Congratulations Kameron Rhys on the THN award!
- Turning NIMBY to YIMBY

LISC is holding a Turning NIMBY to YIMBY conference. *This is an opportunity to share your updates on housing and homelessness*

**6. Consent Items**

- Minutes from June 30, 2022, Board of Directors Meeting  (5-9)  
Motion Roy Fletcher Second La Juana Chambers Lawson Abstain None Passed Yes
- July Financial Reports  (10-14)  
Motion Phil Beckett Second Abe Capetillo Abstain None Passed Yes

**7. Approve 2022 Single Audit Update & Report – Richard Huron  (15-41)**

Motion Tyler Shoesmith Second Cacie Madrid Abstain None Passed Yes

**8. Executive Director Report – Katie Vela**

- SARA Staff Promotions and New Staff
- Continuum of Care NOFO and Special Unsheltered NOFO Updates
- Listening Session Feedback
- HUD Landlord Summit
- San Antonio & Bexar County’s Homeless Community Dashboard
- House America Goal
- Big Give 2022!

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**CONTINUUM OF CARE BUSINESS**

**9. Updated CoC Program Grant NOFO Policy & Procedures – Chelsey Viger  (42-43)**

Motion Jack Tsai Second Tyler Shoesmith Abstain None Passed Yes





**10. Membership Council Report – Scott Ackerson**

The Membership Council met, on July 28<sup>th</sup>. Nikisha Baker gave an overview of the Race & Ethnicity training that the council received. If anyone would like to watch the training, they can email [daceywerba@sarahomeless.org](mailto:daceywerba@sarahomeless.org). The next Membership Council meeting will be help in person in November.

**11. Membership Council Application – Luminary Ministries Inc.  (44-47)**

Motion Cristina Noriega Second Jack Tsai Abstain None Passed Yes


## 12. Coordinated Entry and Outreach (CE&O) Advisory Committee Report – Melody Woosley

- Client Transfers/Emergency Referrals 2: PSH Bridge Implementation Plan  (48-50)  
Motion Edward Johnson **Second** Tyler Shoesmith Abstain None Approved Yes
- Client Transfers/Emergency Referrals 1: Emergency Referrals Implementation Plan  (51-53)  
Motion Jack Tsai Second La Juana Chambers Lawson Abstain None Approved Yes
- ISS 3: New Assessment & Prioritization Goal and Prioritization Implementation Plan: See LEO Research Design & Scoring System Diagram  (54-70)  
Motion Jack Tsai Second Cacie Madrid Abstain None Approved Yes
- Client Documentation Sharing Goal and Implementation Plan  (71-74)  
Motion Tyler Shoesmith Second Greg Zlotnick Abstain None Approved Yes
- Committee Slate Update  (75-76)  
Motion Roy Fletcher Second Abe Capetillo Abstain None Approved Yes
- Living The Standards: Rapid Rehousing Standards in Practice Workshop

## 13. Youth Action Board Report (YAB) Report – Kameron Rhys

- Meetings for the YAB will be moving to in person on Saturdays at the SARA office.
- Kameron Rhys shared that recruitment for listening sessions and youth membership to YAB is ongoing.

## 14. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez

- Case Worthy CEO Announcement
  - Aaron Watson is the new CEO of Case Worthy.
- Case-worthy Contract 2023: November 1, 2022 – October 2025 (DRAFT)  (77-117)  
Motion Edward Johnson Second Abe Capatillo Abstain None Passed Yes



**15. Youth Homelessness Demonstration Program (YHDP) Steering Committee Report – Tyler Shoemith**

Tyler Shoemith shared that the YHDP meeting was canceled for the month of August.

**16. Thrive Youth Center Project Quality Improvement Plan (QIP) Progress – Chelsey Vigor**

Chelsey Vigor updated the Board of Directors that the Thrive QIP process was a success.

**17. Point-in-Time Count Committee Report – Greg Zlotnick**

- 2023 Point-in-Time Count Date: January 24, 2023

Motion Tyler Shoemith Second Phil Beckett Abstain None Passed Yes

**18. Record of E-Vote for CoC Program Grant NOFO Policy & Procedures – Dacey Werba**

Dacey Werba shared that the vote for CoC Program Grant Policy & Procedures edits were approved virtually early in August.

**19. Upcoming SARA Meetings and Events**

Next CoC Board Meeting	Next CoC Membership Council Meeting
October 27, 2022, 3:00 – 5:00 PM In Person	November 2022, 2:30 – 4:00 PM In Person

**Committee Meetings & Working Groups**

Title	Point of Contact	Event Details*
<b>Youth Homeless Demonstration Program Steering Committee</b>	Judith Andrade <a href="mailto:judithandrade@sarahomeless.org">judithandrade@sarahomeless.org</a>	October 20, 2022, 4:00 – 5:00PM
<b>HMIS Advisory Committee</b>	Dacey Werba <a href="mailto:daceywerba@sarahomeless.org">daceywerba@sarahomeless.org</a>	October 26, 2022, 10:30 – 11:15AM

<p><b>Outreach &amp; Coordinated Entry Advisory Committee</b></p>	<p>Eboni Jett <a href="mailto:Ebonijett@SARAHomeless.org">Ebonijett@SARAHomeless.org</a></p>	<p>September 14, 2022, 10:00 – 11:30AM</p>
<p><b>Point-in-Time Count Committee</b></p>	<p>Chelsey Viger <a href="mailto:ChelseyViger@SARAHomeless.org">ChelseyViger@SARAHomeless.org</a></p>	<p>October 13, 2022, 10:00 – 11:00AM</p>
<p><b>Youth Action Board</b></p>	<p>Suyapa Munoz <a href="mailto:suyapamunoz@SARAHomeless.org">suyapamunoz@SARAHomeless.org</a></p>	<p>TBD, 2022, 3:00 – 4:30PM</p>

*\*All meetings are currently being held virtually. Please email [daceywerba@sarahomeless.org](mailto:daceywerba@sarahomeless.org) to be added to a meeting distribution list\**

**20. Topics for October Board Meeting**

There were no topics discussed.

**21. Announcements**

There were no announcements.

**22. Adjournment**

President Powell adjourned the meeting at 5:05 pm.