



Continuum of Care Board of Directors Meeting  
Thursday, December 16, 2021  
3:00 – 5:00 PM

*The following agenda items may not necessarily be considered in the order they appear.*

**1. Call to Order**

President Powell called the meeting to order at 3:14 pm.

**2. Attendance**

**Present:** Leilah Powell, Phil Beckett, Roy Fletcher, Melody Woosley, Kameron Rhys, Jack Tsai, Robert Reyna, Nikisha Baker, Leslie Komet, Salena Santibanez, Tyler Shoemsmith, La Juana Chambers Lawson, Edward Johnson, and Greg Zlotnick.

**Absent:** Craig Hopkins, Scott Ackerson, Lori Stinson, Robert Blanton, and Heather Summers.

**Guests:** Katherine Dillard Gonzalez and Kim Jeffries

**Staff:** Katie Vela, Chelsey Viger, Dacey Werba, Billy Mahone, Richard Huron, and Eboni Jett.

**3. Public Comment**

There was no public comment.

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**SARAH NONPROFIT BUSINESS**

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**4. Welcome La Juana Chambers Lawson, Founder & CEO, Tacit Growth Strategies**

Leilah Powell welcomed La Juana Chambers Lawson to the SARAH CoC Board of Directors.

**5. Welcome Edward Johnson, Deputy Chief Executive Officer, VIA Metropolitan Transit**

Leilah Powell welcomed Edward Johnson to the SARAH CoC Board of Directors. Edward shared his ventures with the VIA Metropolitan Transit and is excited to be a part of the Board.

**6. Board Member Recognition - Greg Matula**

Leilah Powell recognized Greg Matula's six-plus years with SARAH and will be delivering a thank you gift as he could not attend the meeting.

**7. Homelessness Updates Roundtable**

- City's Housing Bond – Katie Vela. Citizen committee, which Katie co-chaired, recommended \$150 M for affordable housing after the citizen board completed work. Of note was a recommendation for \$25 M for permanent supportive housing.
- Eviction/Prevention Evaluation – Leilah Powell
- Introduce Kim Jeffries, H4H CEO



*This is an opportunity to share your updates on housing and homelessness*

## **8. Consent Items**

- Minutes from October 28, 2021, Board of Directors Meeting  (p.5-10)

Motion Tyler Shoesmith Second Phil Beckett Abstain None Passed Yes

- November 2021 Financial Reports  (p.11-15)

Motion Phil Beckett Second Salena Santibanez Abstain None Passed Yes

## **9. Leilah Powell Board Seat Re-Election (3<sup>rd</sup> Term)**

Motion Leslie Komet Second Tyler Shoesmith Abstain Leilah Powell Passed Yes

## **10. Leilah Powell President Re-Election (2<sup>nd</sup> Term)**

Motion Leslie Komet Second Kameron Rhys Abstain Leilah Powell Passed Yes

## **11. Greg Zlotnick Board Seat Re-Election (2<sup>nd</sup> Term)**

Motion Leslie Komet Second Salena Santibanez Abstain Greg Zlotnick Passed Yes

## **12. Fiscal 2022 Annual Budget Approval (p. 16)**

Motion Phil Beckett Second Roy Fletcher Abstain None Passed Yes

## **13. SARA Strategic Plan Compass (p. 17-23)**

Motion Greg Zlotnick Second Tyler Shoesmith Abstain None Passed Yes

## **14. Cyber Security Discussion – Phil Beckett**

Phil Beckett gave insight on Cyber Security. He has been volunteering with a task force in Houston to learn the best practices for staying secure. He provided tips to the Board such as not using the same password for multiple things, not saving passwords, not leaving passwords on sticky notes, creating multi-factor authentication, and not opening emails from third-party vendors that you do not know.

## **15. Executive Director Report – Katie Vela**

- Community Engagement Updates
  - Leadership Programs: Katie completed Holt Leadership Program through San Antonio Area Foundation; Billy named to Leadership SA cohort; Madeline named to New Leaders Council cohort.
  - Housing Surge: SARAH met and exceeded its goal ahead of schedule! Over 500 housed within 5 months.

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## **CONTINUUM OF CARE BUSINESS**

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## **16. Membership Council Report – Nikisha Baker**

Nikisha Baker informed the Board that Scott Ackerson could not attend the meeting and she gave the report on his behalf. The Council received a demonstration of the SACRD platform, an online resource/referral support. The 2022 Membership Council calendar was approved, and it was decided to cancel the January 27<sup>th</sup> meeting and encourage Council members to volunteer for the Point-in-Time that week. The Council discussed providing leadership and training opportunities as a portion of the meetings. The consensus was training around EBP's. There were no items Council members wished to report to the Board.

## **17. Homeless Prevention Written Standards – Eboni Jett** (p.24-36)

Motion Leslie Komet Second Roy Fletcher Abstain None Passed Yes

## **18. Youth Action Board (YAB) Report – Kameron Rhys**

The YAB met with Thrive to recruit more members. Kameron invited the Board members to join the YAB on Saturday, December 18, 2021, at the Cherrity Bar from 12-2 pm. The YAB has been discussing the drop-in center's bathrooms to make sure all spaces are safe.

## **19. Homeless Management Information System (HMIS) Lead Updates – Katherine Dillard Gonzalez**

Katherine Dillard Gonzalez thanked the Chair (Phil Beckett) and Co-Chair (Jack Tsai) for their work with the HMIS Advisory Committee and their work to incorporate HMIS into SARAH's new Strategic Plan Compass. She informed everyone that API will go live by December 31, 2021, and that she will have an update at the February meeting for HMIS innovations from the vendor.

## **20. Homeless Management Information System (HMIS) Advisory Committee Report – Phil Beckett**

- HMIS Vendor Monitoring Policy  (p.37-39)

Motion Leslie Komet Second Phil Beckett Abstain None Passed Yes

- HMIS Data Use and Ownership Policies  (p.40)

Motion Greg Zlotnick Second Tyler Shoemith Abstain None Passed Yes

## 21. Coordinated Entry and Outreach (CE&O) Advisory Committee Report – Melody Woosley

Melody Woosley explained that the new structure and Committee slate are working well, and everyone is engaged. They have been discussing the goals for 2022 and extended their meeting time to 90 minutes.

## 22. Point-in-Time Count Committee Report – Leslie Komet

Leslie Komet invited the Board of Directors to register to volunteer for the Point-in-Time count that is January 25, 2022, from 6 pm until 11 pm. She informed the Board of the virtual training and competency assessment that will be available to all volunteers, the change in zones to incorporate more volunteers in smaller areas. There will be 83 zones in 2022.

## 23. Upcoming SARA Meetings and Events

| Next CoC Board Meeting                       | Next CoC Membership Council Meeting       |
|--|---|
| February 24, 2022, 3:00 – 5:00 PM<br>Virtual | March 31, 2022, 2:30 – 4:00 PM<br>Virtual |

### Committee Meetings & Working Groups

| Title  | Point of Contact   | Event Details*                    |
|--|--|-----------------------------------|
| <b>Housing Strategies Workgroup</b>                        | Dacey Werba<br><a href="mailto:daceywerba@sarahomeless.org">daceywerba@sarahomeless.org</a>                | January 14, 2022, 1:00 – 2:00PM   |
| <b>HMIS Advisory Committee</b>                             | Madeline Carrola<br><a href="mailto:MadelineCarrola@sarahomeless.org">MadelineCarrola@sarahomeless.org</a> | January 26, 2022, 10:30 – 11:15AM |
| <b>Outreach &amp; Coordinated Entry Advisory Committee</b> | Eboni Jett<br><a href="mailto:Ebonijett@SARAHomeless.org">Ebonijett@SARAHomeless.org</a>                   | January 12, 2022, 10:00 – 11:30AM |
| <b>Point-in-Time Count Committee</b>                       | Chelsey Viger<br><a href="mailto:ChelseyViger@SARAHomeless.org">ChelseyViger@SARAHomeless.org</a>          | January 13, 2022, 10:00 – 11:00AM |
| <b>Youth Action Board</b>                                  | Suyapa Munoz<br><a href="mailto:suyapamunoz@SARAHomeless.org">suyapamunoz@SARAHomeless.org</a>             | January 1, 2022, 1:00 – 2:30PM    |



*\*All meetings are currently being held virtually. Please email [daceywerba@sarahomeless.org](mailto:daceywerba@sarahomeless.org) to be added to a meeting distribution list\**

## **24. Topics for February Board Meeting**

There were no topics discussed.

## **25. Announcements**

Tyler Shoemith gave an update on the ARPA 1 funding that is due for school districts on February 2, 2022.

La Juana Chambers Lawson gave an update that she met with her neighborhood association and discussed connecting individuals who are at risk of becoming homeless with resources in the community and Leilah shared that SARAH could provide information and training to bring awareness to resources available.

## **26. Upcoming Expiring Board Member Terms**

- Melody Woosley (term N/A; needs appointment letter): December 2021
- Craig Hopkins (3<sup>rd</sup> term): January 2022
- Phillip Beckett (1<sup>st</sup> term): February 2022
- Leslie Komet (3<sup>rd</sup> term): March 2022
- Lori Stinson (3<sup>rd</sup> term): April 2022

## **27. Adjournment**

Leilah Powell adjourned the meeting at 4:41 pm.