



## SARAH – San Antonio/Bexar County CoC –NOFA Summary

**NOFA DEADLINE:** 7:00pm SEPTEMBER 14, 2016

**Renewal Project (local deadline):** TBD

**NOTIFICATION of INCLUSION in APPLICATION (local deadline):** TBD.

HUD can have up to two funding announcements (Tier I & Tier II). CoC application score & project application score will determine which Projects in Tier II will be awarded. All projects except CoC planning and UFA costs must be ranked.

**Eligible Applicants:** Nonprofits, States, local governments, and instrumentalities of State and Local governments, Public housing agencies. For profit entities are not eligible to apply for grants or be sub-recipients. All applicants must meet statutory and regulatory requirements in the Act and 24CFR part 578.

**Funding Opportunity Number:** FR-6000-N-25

**OMB Approval Number:** 2506-0112

**CFDA Number:** 14.267

### The Following Documents Should Be Reviewed Prior to completing your project application(s)

- **FY2016 CoC Program Competition NOFA:**  
<https://www.hudexchange.info/resources/documents/FY-2016-CoC-Program-NOFA.pdf>
- **E-snaps Guides:** <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- **HUD FY 2016 General Section of the NOFA:**  
<https://www.hudexchange.info/resources/documents/FY-2016-NOFA-Policy-Requirements-and-General-Section.pdf>
- **E-Snaps Detailed Instructions:** <https://www.hudexchange.info/programs/e-snaps/>
- **CoC Program Interim Rule:** outlines eligible costs, Match and leverage requirements  
[https://www.hudexchange.info/resources/documents/CoCProgramInterimRule\\_FormattedVersion.pdf](https://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf)
- **Opening Doors:** Federal Strategic Plan to End Homelessness  
[https://www.usich.gov/resources/uploads/asset\\_library/USICH\\_OpeningDoors\\_Amendment2015\\_FINAL.pdf](https://www.usich.gov/resources/uploads/asset_library/USICH_OpeningDoors_Amendment2015_FINAL.pdf)

### For Further Questions

- **Local HUD CPD Field Office:** Specific program requirements
- **Training and Resources:** [www.hudexchange.info/homelessness-assistance](http://www.hudexchange.info/homelessness-assistance)
- **HUD Exchange Ask a Question (AAQ):** <https://www.hudexchange.info/get-assistance/> -  
*Please share responses with Katie Vela or Kate Moore so that we can create a community understanding of responses*
- **HUD Homeless Assistance Listserv:** [www.hudexchange.info/maillinglist](http://www.hudexchange.info/maillinglist)



Project Application must be submitted in E-Snaps and all applicants are responsible for completing:

- SF424
- Project Application
- All required attachments dated between May 1, 2016 and September 14, 2016
- **DUNS and SAM** – All applicants are required to have a DUNS number and an active SAM registration

**Annual Renewal Demand: \$ 8,054,854**

**PFRN: \$9,957,986**

**Bonus Amount 5% of FPRN= \$497,899**

**Tier I:** 93% of CoC's Annual Renewal Demand – **\$7,491,014**

**Tier II:** Difference between Tier I and the CoC's ARD Plus any amount available for the permanent housing bonus: **\$563,840 (7%) + bonus funding (\$497,899)**. *All projects except CoC planning and UFA costs must be ranked*

**Collaborative applicant:** Must be same applicant as was designated during the FY 2016 COC Program Registration

**Eligible Costs:** All eligible costs are outlined in the COC Program, Interim Rule starting at 24CFR 578.37

**Communication:** Grantees are expected to take responsible steps to ensure meaningful access to services, programs and activities by persons with Limited English Proficiency.

**HUD Competition Deadlines:**

1. **August 15<sup>th</sup>** - Project Applications to the COC
2. **August 30<sup>th</sup>** – All projects must be notified if they will be included in the COC Consolidated Application submission. Any projects that are rejected must be notified in writing by the COC, outside of e-snaps with an explanation for the decision to reject the project. **Transparency: All COC consolidated applicants must include the COC application and COC Priority Listing on its website**

**Local COC review. COC's are expected to review all applicants for the following:**

1. Program participants are eligible for the program component type
2. Proposed activities are eligible under 24 CFR part 578
3. Project narratives are fully responsive to the questions being asked in the detailed instructions
4. Data is consistent
5. All required attachments correspond to the attachments list in e-snaps, are accurate, and are dated between May 1, 2016 and September 14, 2016



**Program Description: All HUD funds are to be used to:**

- Promote a community-wide commitment to end homelessness
- Fund efforts by nonprofits, state and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness
- Promote access to and effective utilization of mainstream programs by homeless
- Optimize self-sufficiency among those experiencing homelessness

<b>APPLICATION PROCESS</b>	
<b>1. Collaborative applicant completes registration</b>	Completed
<b>2. COC reviews local project applications</b>	COC reviews and either accepts and ranks or rejects applications
<b>3. Collaborative applicant submits collaborative application in e-snaps</b>	Collaborative application includes: 1) COC application, 2) Project applications, 3) COC Priority listing. Priority listing includes: <ul style="list-style-type: none"> <li>a) Reallocation forms</li> <li>b) Four project listing forms: New Projects, Renewal projects, UFA costs, &amp; COC planning</li> <li>c) Attachment form for required attachments for 2016 GIW</li> <li>d) HUD 2991 certificate of consistency</li> </ul>
<b>4. HUD process</b>	<ul style="list-style-type: none"> <li>a) Threshold review</li> <li>b) Conditional selection and adjustments to funding               <ul style="list-style-type: none"> <li>i. Will select and conditionally award Tier I projects</li> <li>ii. will score and determine Tier II projects and conditionally award them</li> </ul> </li> <li>c) HUD appeals process outlined on page 46-50</li> </ul>

**HUD POLICY PRIORITIES**

**COC'S should consider the following HUD policy priorities along with local priorities to determine the ranking of new and renewal project requests:**

- 1. Create a systemic response to homelessness**
  - a) Measure system performance
  - b) **Create an effective Coordinated Entry process:** should be integrated into COC's outreach and i) make it easier to access housing and services, ii) prioritize people with the longest histories of homelessness and most extensive needs, iii) lower barriers to entering



programs or receiving assistance, and iv) ensure that persons receive housing and are housed as quickly as possible.

- c) **Promote participant choice:** i.e., sober housing and assist in helping balance housing cost and quality.
  - d) **Plan as a system:** coordinate so assistance can be offered quickly, monitor provider performance, eligibility criteria, target populations, and cultural competence; coordinate between services.
  - e) **Make the delivery of homeless assistance, open, inclusive, and transparent:** include individuals who are homeless throughout the planning process and in leadership and oversight roles, include organizations representing: persons fleeing domestic violence, LGBTQ community, victims of human trafficking, unaccompanied youth, individuals with disabilities. Provide person centered and culturally competent services
2. **Strategically Allocate Resources:** Use cost, performance, and outcome data. Align the utilization of all federal, state and local resources.
- a) **Comprehensively review project quality, performance, and cost effectiveness:** Use objective scoring criteria and selection priorities. Reallocate funds whenever it will improve outcomes and reduce homelessness. Compare project costs.
  - b) **Maximize the Use of Mainstream and other Community-based resources:** CoC should educate stakeholders about mainstream resources and funding opportunities, especially those under the ACA. Should partner with PHA's, and other resources to end homelessness.
  - c) **Review transitional housing projects:** may be effective for underage homeless youth, safety for persons fleeing domestic violence, and assisting with recovery from addiction
  - d) **Integration:** Must ensure that individuals with disabilities can interact with individuals without disabilities to the fullest extent possible.
3. **End Chronic Homelessness (2017):**
- a) **Target individuals with the highest needs and longest histories of homelessness for existing and new permanent supportive housing**
  - b) **Increase units:** Increase the number of units that are dedicated for PSH. Dedicate existing PSH and new PSH units.
  - c) **Improve outreach:** Identify and continually engage persons experiencing homelessness and ensure information is available for people with Limited English Proficiency.
4. **End Family Homelessness:** Expand rapid rehousing through reallocation and use ESG for rapid rehousing.
5. **End Youth Homelessness:** Engage youth serving organizations, including LGBTQ focused organizations. All recipients must follow HUDS final rule: Equal access to Housing in HUD programs regardless of sexual orientation or gender identity and CPD-15-02 regarding placement of transgender persons.
6. **End Veteran Homelessness:** Prioritize veterans and their families. Coordinate with VA housing and services. If reached benchmark, then continue to monitor performance.
7. **Use a Housing First Approach:**
- a) **Use data to quickly and stably house homeless persons:** CoC's should measure the length of time it takes for programs to move households into permanent housing and help providers improve performance



- b) Engage landlords and property owners**
- c) Remove barriers to entry:** CoC's should review project level eligibility criteria for all programs and remove any barriers to accessing housing and services. Projects should not screen out for poor credit history, lack of income or employment, criminal records, or for active substance use. Criminal records with the exceptions of restrictions imposed by federal, state, or local law ordinance (e.g., restrictions on serving people who are on sex offender registries), and a history of domestic violence p35.
- d) Adopt client-centered service methods:** Ensure clients have options. Should not require clients to participate in services and cannot require participants to participate in disability-related services.

## **B. Project Implementation (p10):**

1. COC's may submit requests for renewals, CoC Planning, and new projects through reallocation or the permanent housing bonus
2. **COC's can only receive new projects if they competitively rank projects based on how they improve system performance**
3. **HUD must fund based on system performance and to CoC's that reallocate to higher performing projects**  
*HUD may reclassify reallocated or Permanent Housing Bonus projects. Both will be evaluated using the same criteria regardless of classification.*
4. **Rental Assistance Projects (p11)**
  - a) **Renewal projects** with rental assistance are permitted to request a per-unit amount that is less than the FMR based on the actual cost per unit. Amount requested must be sufficient to cover all eligible costs. No project can request more than FMR.
  - b) **New projects requesting rental assistance must ask for FMR**
  - c) **HUD will adjust awards for leasing, operating and rental assistance based on FMR**
5. **Environmental Regulations (p27) NEW**
  - a) All scattered site projects where clients choose their own units and are not restricted to units within a pre-determined specific project site or sites are categorized as 24 CFR 58.35 (b) (1) CENST. This now includes both TBRA rental assistance and leasing projects
  - b) The exempt/CENST form is only required for each project, not for every unit.
  - c) HUD may choose to do their own inspection and project applicant would need to provide relevant information
6. **Placement of chronically homeless:** All CoC's will be evaluated on placement of chronically homeless individuals and should place them in units as they become available through turnover.
7. **ESG:** CoC's must consult with ESG recipients on the plan for allocating ESG funds. COC's will be required to report on how they coordinate with ESG.
8. **HMIS:** CoC and ESG recipients must participate in HMIS. HUD expects communities to be able to use HMIS information to review performance for the entire COC geographic area, not just at the project level.
9. **New reallocated projects:** can request funding for 1 year to facilitate implementation of CoC strategies to reduce gaps in permanent housing, any project requesting capital costs are not eligible for 1 year requests and HUD will increase the grant term to 3 years.



**HUD funds can be used for:**

- a) Permanent Housing (PSH and RRH)
- b) Transitional Housing
- c) Supportive Services only
- d) HMIS
- e) Homelessness Prevention (high performing communities only)

**Renewal Projects:** Eligible if currently in operation and have an executed grant agreement that is dated no later than December 31, 2016 and eligible to expire in calendar year 2017. Total request cannot exceed Annual Renewal Amount.

**ALL APPLICATIONS**

**ALL PROJECT APPLICANTS MUST COMPLY WITH the following and see General Section of NOFA**

- *Fair Housing and Equal Opportunity*
- *Equal Access to Housing in HUD programs regardless of sexual orientation or gender identity*
- *Debarment and Suspension*
- *Delinquent Federal Debts*
- *Compliance with Fair Housing and Civil Rights*
- *Executive Order 13166 "Improving access to services for persons with Limited English Proficiency"*
- *Economic Opportunities for Low and Very Low Income persons*
- *Real Property Acquisition and Relocation*
- *Conducting business in accordance with core values and ethical standards/codes of conduct*
- *Prohibition against lobbying activities*
- *Participation in HUD sponsored program evaluation*
- *Environmental requirements\* see specific requirements p35*
- *Drug-Free workplace*
- *Safeguarding resident/client files*
- *Compliance with Federal Funding accountability and transparency act of 2006*
- *Lead-based paint requirements*

**Project Eligibility Threshold: Will be reviewed pass/fail**

<b>Eligibility for application</b>	Must attach eligibility documentation
<b>Financial and Management Capacity</b>	Description of recipient/subrecipient experience with similar projects and with successful administration of SHP, S+C, or CoC funds for renewing projects or other Federal funds
<b>Certifications</b>	Submit required certifications





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<b>Population served must meet program eligibility requirements in the Act, including following additional criteria</b>	Only persons who may be served by non-dedicated PSH must come from the streets, emergency shelter, safe havens, institutions, or transitional housing (TH) <ul style="list-style-type: none"> <li>a) If coming from TH must have originally come from streets or emergency shelter</li> <li>b) If have a qualifying disability and were fleeing domestic violence, sexual assault, or stalking and are in TH, they are eligible for PSH even if did not originally come from streets or emergency shelter</li> <li>c) Persons exiting institutions where they resided for 90 days or less and originally came from streets or emergency shelter are eligible for PSH</li> </ul>
<b>Dedicated or Prioritized PSH Beds</b>	Only individuals eligible are chronically homeless individuals or families
<b>Rapid re-housing</b>	If originally funded to serve individuals and families, including unaccompanied youth, originally coming from streets or emergency shelter or persons fleeing domestic violence (para4) must continue to do so
<b>NEW Rapid Re-housing through Reallocation</b>	May serve individuals, including unaccompanied youth, and families coming from the streets or emergency shelters, or persons fleeing domestic violence (para 4)
<b>Projects Funded as part of FY2008 Rapid Re-housing for Families Demonstration Project</b>	May transition in this CoC program competition to permanent housing-rapid re-housing. May change the leasing to TBRA and request actual rent or FMR and move operating costs to an eligible support services category, and HIMS. This change must have taken place on FY2016 GIW
<b>Renewal Samaritan</b>	Must continue to exclusively serve chronically homeless individuals and families, unless there are no chronically homeless in the COC geographic area
<b>Renewal PSH Bonus</b>	Must continue to serve the population for which the original grant was awarded
<b>Renewal Projects that indicated would prioritize chronically homeless</b>	Must continue to do so
<b>Cost-effectiveness</b>	Project must be cost effective
<b>HMIS</b>	All project applicants must participate in HMIS unless they are domestic victim services provider whereby they must have a comparable database
<b>Integration</b>	Programs that serve individuals with disabilities must ensure they have opportunities to interact with individuals without disabilities

**Matching:** 25% of all line items except leasing. Can include program income as part of match.

**Indirect Costs:** review page 22.



**ATTACHMENTS FOR EACH PROJECT APPLICATION**

<p><b>Each project application must include:</b></p>	<ul style="list-style-type: none"> <li>a) Project application, charts, and narratives</li> <li>b) SF424 Application for federal assistance</li> <li>c) SF 424 Supplements – survey on ensuring equal opportunities for Applications required for nonprofit applicants only where completion and submission of this survey is voluntary</li> <li>d) Documentation of applicant and subrecipient eligibility</li> <li>e) Applicant certifications</li> <li>f) Form HUD 2880, Applicants/Recipient Disclosure/Update report with the correct amount of HUD assistance requested and dated between May 1, 2016 and September 14, 2016</li> <li>g) SF-LLL, Disclosure of Lobbying Activities</li> <li>h) Applicant Code of Conduct</li> <li>i) Form HUD-500070, Certification for Drug-Free Workplace dated between May 1, 2016 and September 14, 2016</li> </ul>
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**RENEWAL PROJECTS**

<b>Local Deadline for Entry into E-snaps</b>	<b>TBD</b>
<b>Grant Term</b>	<ul style="list-style-type: none"> <li>a) One year grant and one year of funding</li> <li>b) Any PH project that receives project – based rental assistance or operating costs may request up to a 15 year grant term, however may only request one year of funding</li> </ul>
<b>Budget</b>	Must match budget included in GIW.
<b>Adjustment to rental assistance (p21)</b>	<p>HUD will make prior to award announcement</p> <ul style="list-style-type: none"> <li>a) If requesting FMR, HUD will make adjustment to local FMR, including decreases</li> <li>b) If requesting less than FMR, HUD will increase per unit based on the average increase in FMR</li> </ul>
<b>Operating and Leasing</b>	HUD will increase based on the average increase in FMR. Adjustments to leasing and/or operating will not be decreased if there is an FMR decrease
<b>Grant consolidation</b>	HUD encourages grant consolidation but consolidation has to occur and be approved by local HUD field office prior to the NOFA competition



**RENEWAL PROJECTS QUALITY THRESHOLD (P26)**

<b>ITEMS HUD WILL REVIEW</b>	<ul style="list-style-type: none"> <li>• eLOCCS</li> <li>• APR's</li> <li>• Local HUD Field office reports</li> <li>• Monitoring reports</li> <li>• A-133 audit reports</li> <li>• Performance standards on prior grants</li> </ul>	<p>Pass/Fail</p> <ol style="list-style-type: none"> <li>1. Quarterly LOCCS drawdowns</li> <li>2. Performance met projected plans and goals</li> <li>3. Timeliness standards met, including grant expenditure and APR submission</li> <li>4. Assisted program participants to achieve and maintain independent living</li> <li>5. Unwilling to accept technical assistance, project mismanagement, drastic reduction in number served or lost project site</li> </ol>
<b>MAY REDUCE OR REJECT A FUNDING REQUEST</b>		<ol style="list-style-type: none"> <li>1. Outstanding obligation to HUD</li> <li>2. Audit findings with unsatisfactory response or overdue</li> <li>3. Hx of inadequate financial management</li> <li>4. Evidence of untimely expenditures</li> <li>5. HX of other capacity issues</li> <li>6. Hx of not reimbursing subrecipients for eligible costs in a timely manner</li> <li>7. Hx of serving ineligible population</li> </ol>
<b>CIVIL RIGHTS THRESHOLD</b>		<p>Must meet all civil rights requirements in Section III,C.@.b. of the FY 2015 General section</p>
<b>CERTIFICATE OF CONSISTENCY WITH THE CONSOLIDATED PLAN</b>		<p>Must submit form HUD-2991 with list of all projects</p>

**NEW PROJECTS: *can be created through reallocation or Permanent Housing Bonus***

<b>Reallocation Projects</b>	<ul style="list-style-type: none"> <li>• <b>New PSH</b> with all beds dedicated to chronically homeless individuals or families</li> <li>• <b>New rapid rehousing</b> to serve homeless individuals and families coming directly from the streets or emergency shelters, and include persons fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homelessness.</li> </ul>
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	<ul style="list-style-type: none"> <li>• <b>New Supportive Services only for centralized or coordinated assessment</b></li> <li>• <b>New HMIS (only HMIS lead organization eligible)</b></li> </ul>
<b>Permanent Housing Bonus Projects</b>	<ul style="list-style-type: none"> <li>• <b>Serve 100 percent chronically homeless individuals and families</b></li> <li>• <b>New Rapid Rehousing to serve homeless individuals and families coming directly from the streets or emergency shelters, and include persons fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homelessness.</b></li> </ul>

**NEW PROJECTS QUALITY THRESHOLD (P25)**

<b>NEW PERMANENT HOUSING -Rapid Re-housing or - PSH</b>	<b>Must receive a minimum of 3 points</b>	<ul style="list-style-type: none"> <li>a) Type, scale and location of housing fits the needs of program participants (e.g. 2 or more bedrooms for families (1 pt)</li> <li>b) Type and scale of supportive services will ensure successful retention in housing or help obtain permanent housing (1 point)</li> <li>c) Plan for ensuring individual assistance for program participants access to mainstream services and employment (1 point)</li> <li>d) Program participants are able to obtain and remain in permanent housing (1 pt)</li> <li>e) At least 75% of proposed program participants come from the streets or other locations not meant for habitation, emergency shelters, safe havens or fleeing domestic violence (1 point)</li> </ul>
<b>New SSO for Coordinated or Centralized Assessment</b>	<b>Minimum of 2 points</b>	<ul style="list-style-type: none"> <li>a) Centralized or coordinates assessment is easily accessible for all persons within COC geographic area (1 point)</li> <li>b) Strategy for advertising specifically designed for high barrier clients (1 pt)</li> <li>c) Standardized assessment process (1 pt)</li> <li>d) Ensures program participants go to housing and services that fit their needs (1 pt)</li> </ul>
<b>NEW HMIS</b>	<b>Minimum of 3 points</b>	<ul style="list-style-type: none"> <li>a) Funds will be expended in a way that is consistent with CoC’s funding strategy for HMIS (1 pt)</li> <li>b) Collects all UDE’s for Data standards (1 pt)</li> <li>c) Unduplicates client records (1 pt)</li> <li>d) Produces all HUD required reports (1 pt)</li> </ul>
<b>NEW CoC Planning Funds</b>	<b>Minimum 6 points</b>	<ul style="list-style-type: none"> <li>a) Written governance charter and inclusive and open meetings (2 pts)</li> <li>b) CoC committees in place (2 pts)</li> <li>c) Planning activities are compliant with 24CFR 578.7 (4 pts)</li> </ul>



		d) Funds will improve both CoC and ESG outcomes (2 pts)
<b>All Projects assessed on</b>		a) Capacity, drawdowns, and performance for existing grants – timely reimbursement, regular drawdowns and timely resolution of monitoring findings b) For expansion projects – must clearly articulate that project is being expanded and not replacing funds c) Must demonstrate that can meet project timeliness standards

### GRANT TERMS (p19)

Terms for a new project application can be 1, 2, 3, 4, 5, or 15 years EXCEPT

<b>Requesting TBRA</b>	1,2,3,4, or 5 years
<b>Requesting Leasing only or leasing plus other costs</b>	Up to 3 years
<b>Project based rental assistance or sponsor-based rental assistance, or operating costs</b>	Up to 15 year grant term but may only request up to 5 years of funds* note rental assistance must begin within two years of grant execution but it is preferred it begin within 12 months
<b>Operating costs, supportive services only, HMIS, and project administration</b>	1,2,3,4, or 5 year grant terms with funding for the same number of years
<b>New construction, acquisition, or rehab</b>	Minimum of 3 year grant term and up to a five year grant term
<b>New construction, acquisition, or rehab in addition to support for operating, supportive services, or HMIS</b>	Funding will be for the three years requested and grant term will be 3 years plus the time necessary to acquire the property, complete construction, and begin operating
<b>New CoC Planning or UFA</b>	Limited to one year

### TIERS 1 and II

<i>Tier I</i>	<i>93% of ARD Can include new or renewal projects</i>
<i>Tier II</i>	<i>Difference between Tier I and COC's ARD + Permanent Housing Bonus If project straddles Tier I and Tier II, HUD can award up to Tier I amount and then, based on scores, award the rest in Tier II.</i>

### HUD SCORING FOR INDIVIDUAL PROJECTS IN TIER II (p14)

<b>COC Score</b>	<b>Up to 50 points</b>
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<b>COC Project Ranking</b>	<b>Up to 35 points</b> Calculation: 35 times the quantity (1X) where x is the ratio of the cumulative funding request for all projects ranked higher by the COC in Tier II, plus one half of the funding of the project of interest to the total amount of funding available in Tier II.
<b>Project Type</b>	<b>5 points</b> for renewal and new PSH, Rapid re-housing, safe haven, HMIS, SSO for centralized and coordinated assessment, or transitional housing for youth <b>3 points</b> for renewal transitional housing (except those that serve youth) <b>1 pt</b> for renewal SSO, other than for centralized or coordinated assessment
<b>Commitment to Policy Priorities</b>	<b>Up to 10 points</b> for how the permanent housing project commits to applying housing first principles. <b>Transitional housing, Safe Haven and SSO projects not for CE, can receive up to 10 pts</b> if they demonstrate low barrier, prioritize rapid placement, and stabilization in permanent housing, and do not have a service requirement or preconditions to entry <b>HMIS and SSO for coordinated entry automatically receive the 10 pts</b>

*Review definitions pages 15-17. Note that those fleeing human trafficking may qualify under paragraph 4 of the definition of homelessness.*

### **COC CONSOLIDATED APPLICATION REQUIRED ATTACHMENTS (P29)**

**CoC must submit (separately)**

- CoC Priority Listing
- CoC collaborative application and the following attachments

<b>CoC Review, Score, and Ranking Procedures</b>	Publicly posted written procedures that describe project level review, scoring and ranking process
<b>CoC Process for Reallocation</b>	Publicly posted written procedures for determining if a project should be reduced or cut to create new projects
<b>FY2016 Project Selections, Ranking, and CoC Application</b>	Screenshot of the CoC's webpage prior to application deadline
<b>Governance Charter (HMIS governance)</b>	Section of policies used by CoC to comply with the HMIS requirement and/or HMIS Governance Agreement
<b>PHA Administrative Plan</b>	Written plan developed by CoC and PHA that describes PHA's homeless preference for housing or letter from PHA outlining homeless preference
<b>Homeless under Paragraph 3</b>	List of projects if applicable
<b>HDX report</b>	Demonstrating all system performance measures were submitted to HUD



<b>FINAL HUD Approved GIW</b>	
<b>HUD-2991 Certificate of Consistency with the Consolidated Plan</b>	
<b>COC Priority Listing</b>	Includes: <ul style="list-style-type: none"> <li>a) Project reallocation forms</li> <li>b) New project listings</li> <li>c) Renewal project listing</li> <li>d) UFA costs</li> <li>e) COC Planning project listing</li> </ul>

**SCORING**

**BONUS POINTS:**

- Preponderance of work will occur in a designated zone, community, or region. Bonus points from the General NOFA section do not apply to the FY2016 COC Program Competition

**COC COLLABORATIVE APPLICATION SCORING (200 POINTS MAXIMUM) P33**

<b>COC COORDINATION AND ENGAGEMENT (43 POINTS)</b>	<ul style="list-style-type: none"> <li>a) Inclusive Structure &amp; Participation (5 pts)</li> <li>b) Coordination with consolidated plan &amp; ESG (Up to 4 pts)</li> <li>c) Addressing the needs of domestic violence victims (up to 3 pts)</li> <li>d) PHA's (up to 3 points)</li> <li>e) Discharge Planning (2 points)</li> <li>f) Centralized or Coordinated Assessment (3 pts)</li> </ul>	<ul style="list-style-type: none"> <li>• Solicits opinions from individuals and organizations with knowledge of homelessness. <b>MAX PTS:</b> Demonstrates open &amp; inclusive process. Considers proposals from organizations not previously received funds</li> <li>• CoC coordinates with orgs not funded by CoC, HOPWA, TANF, Head Start, RHY (2 pts). COC consults with Consolidated plan jurisdiction, provides PIT, &amp; consultation on ESG allocation, performance plans and evaluation</li> <li>• Demonstrate how CoC ensures persons fleeing domestic violence have housing and services (include DOJ, ESG, etc.)</li> <li>• Coordination with and preference of the PHA's for homeless (<b>documentation req</b>)</li> <li>• Coordination and assistance in state or local discharge planning</li> <li>• Existence of Coord. Assessment that covers entire geographic area, is easily accessible, prioritizes assistance to those most in need. Strategy for</li> </ul>
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	<p>g) Housing First and Reducing barriers to housing (12pts)</p> <p>h) Outreach (3 pts)</p> <p>i) <b>Criminalization (2 pts)</b></p> <p>j) Rapid-Re-housing (4 pts)</p> <p>k) Mainstream Benefits (2 pts)</p>	<p>advertising. ID types of organizations participating, standardized assessment</p> <ul style="list-style-type: none"> <li>• At least 75% of all housing project applications are Housing First by providing low barrier projects with no service requirement or preconditions to entry and prioritize rapid placement and stabilization in permanent housing.</li> <li>• Implement specific strategies that further fair housing, ensure special outreach to hardest to serve <b>MAX Pts: 100% geographic outreach strategy, LEP strategies</b></li> <li>• Implement specific strategies to prevent criminalization of homelessness, i.e., educating policy makers, engaging law enforcement, implementing community plans, &amp; educating business</li> <li>• Increase in the number of rapid-re-housing units on 2016 HIC (from 2014 &amp; 2015 HIC)</li> <li>• Demonstrate COC program funded projects supplement COC funds with resources from other public and private funds. <b>MAX PTS: COC's systematically update program staff on mainstream resources, collaborate with healthcare orgs. 75% of projects provide assistance with effective utilization of Medicaid and other benefits</b></li> </ul>
<p><b>PROJECT RANKING, REVIEW, AND CAPACITY (30 PTS)</b></p>	<p>a) Objective criteria and past performance (18 pts)</p>	<ul style="list-style-type: none"> <li>• Attach document demonstrating objective criteria used in scoring (10 pts), demonstrating consideration of past performance (4 pts) Severity of needs and low barrier consideration (4 pts)</li> <li>• COCs reallocate lower performing projects to create</li> </ul>



	<p>b) <b>Reallocating Projects (4 pts)</b></p> <p>c) Ranking &amp; Selection Process (3 pts)</p> <p>d) Recipient Performance Monitoring (4 pts)</p>	<p>higher performing projects. <b>MAX PTS: COC actively encourages new projects. Demonstrate COC has cumulatively reallocated 20% of COC's ARD FY2013-FY2015</b></p> <ul style="list-style-type: none"> <li>• Use of publicly announced ranking &amp; selection process. Minutes from the process that were made available to full membership. Post on website all parts of consolidated application including project Priority listing minimum of two days prior to application submission deadline</li> <li>• Monitored renewing project applicants for utilization rates, increasing housing stability, length of time homeless, destination upon exit, increasing participant income, connecting participants to mainstream benefits. Describe criteria and processes used to monitor. <b>MAX PTS: monitored for utilization rates, increased housing stability, participant eligibility, length of time homeless, destination upon program exit, increasing participant income, and connecting participants to mainstream benefits, timely submission of APR's and LOCCS draws.</b></li> </ul>
<p><b>HMIS (Up to 18 points)</b></p>	<p>a) HMIS Governance (2 pts)</p> <p>b) HMIS Policies and Procedures (3 pts)</p> <p>c) HIC (1 pt)</p> <p>d) Bed Coverage (4 pts)</p>	<ul style="list-style-type: none"> <li>• Attach Formal written agreement with CoC and HMIS lead, copy of sections of governance charter addressing HMIS or HMIS governance charter, &amp; clearly defined roles.</li> <li>• Attach copy of HMIS policies and procedures manual</li> <li>• Submitted HIC by May 2, 2016</li> <li>• Recorded 86% of bed coverage or higher. Does not include beds for victim service providers. Must provide clear steps for improvement if 0-85%</li> </ul>



	<p>e) Data Quality (4 pts)</p> <p>f) Required HMIS Reports (4 pts)</p>	<ul style="list-style-type: none"> <li>• Max pts: Below 10% of null or missing values and below 10% of refused or unknown</li> <li>• Demonstrates able to produce CoC Annual Performance report, CAPER, AHAR, and HIC. 2 pts awarded if all tables submitted to HUD were accepted and used in last AHAR</li> </ul>
<p><b>POINT IN TIME COUNT (9 PTS)</b></p>	<p>a) PIT Count and Data Submission (3 pts)</p> <p>b) Methodology for Sheltered PIT (2 pts)</p> <p>c) Methodology for Unsheltered PIT (2pts)</p> <p>d) <b>Conducting an effective youth count in 2016</b> (2 pts)</p>	<ul style="list-style-type: none"> <li>• Max pts: conducted sheltered &amp; unsheltered count last 10 days Jan 2016 and submitted PIT in HDX by May 15</li> <li>• Methods used to gather info and processes to ensure data quality</li> <li>• Ability to collect and report thorough, accurate and quality data, reducing counting more than once and changes in count (2013 or 2014)</li> <li>• COC's that took extra measures to identify youth in their PIT count</li> </ul>
<p><b>SYSTEM PERFORMANCE (40 pts)</b></p>	<p>a) Reduce number of homeless individuals (7 pts)</p> <p>b) Reduction in number of first time homeless (2 pts)</p> <p>c) Length of Time Homeless (7 pts)</p>	<ul style="list-style-type: none"> <li>• 2pts for decrease in # of sheltered homeless individuals and families FY2016 PIT compared to FY2015 PIT</li> <li>• 5 points for demonstrating a decrease in number of unsheltered homeless individuals and families FY2016 PIT compared to FY2015 PIT</li> <li>• Demonstrate how working to reduce # of first-time homeless. <b>MAX PTS: ID process for identifying risk factors and strategies and partnerships to prevent homelessness.</b></li> <li>• Narrative that describes specific efforts to track, record, and success in reducing length of time homeless. Indicate how CoC and ESG projects are considered in relation to id and provision of housing for inds and fams with longest homelessness</li> </ul>



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	<p>d) Successful permanent housing placement or retention (7 pts)</p> <p>e) Returns to Homelessness (4 pts)</p> <p>f) Jobs, Income, and Growth (4 pts)</p> <p>g) <b>System Performance Measures (10 pts)</b></p>	<ul style="list-style-type: none"> <li>• Max pts: <b>80% who exit TH, RRH, and SSO exit to permanent destinations AND 80% remain housed for at least 12 months</b></li> <li>• Max pts: strategies implemented to ID returns to homelessness &amp; strategies to reduce # of additional returns. Must demonstrate the use of HMIS or comparable database.</li> <li>• Max pts: Describe strategies implemented to increase access to mainstream benefits and employment and how COC has assisted &amp; demonstrated success at increasing program participant income and mainstream benefits</li> <li>• Attach an HDX HMIS report for each of the required system performance measures (p40)</li> </ul>
<p><b>PERFORMANCE AND STRATEGIC PLANNING (60 PTS)</b></p>	<p>a) Ending chronic homelessness (15 pts)</p> <p>b) Ending Homelessness among households with children (15 pts)</p>	<ul style="list-style-type: none"> <li>• <b>3 pts</b> if COC adopted Notice CPD14-012. <b>10 pts</b> increase total # of dedicated PSH beds to CH from 2015-2016. <b>Max pts if 85% of permanent housing project applications in FY2016 are dedicated for use by CH individuals and families. 2 pts if reduced # of CH inds and fams between 2015 and 2016</b></li> <li>• <b>3 pts</b> if prioritize households with children based on need *vulnerability to victimization, # of homeless episodes, criminal hx, bad credit, rental hx <b>3 pts plan to rapidly re-house families within 30 days 5 pts</b> implementation of rapid re-housing model and increase in # of rapid re-housing units in 2016 <b>2 pts</b> COC policy ensuring projects do not deny admission to or separate family members <b>2 pts</b> Total number of households with children decreased in 2016</li> <li>• <b>5 pts</b> strategies to address unique needs of unaccompanied youth AND strategy to address youth</li> </ul>





9. Preventing homelessness within 24 months among this subset of families and youth
10. Successful housing placement among subsets of families and youth
11. Successful placement from street outreach measure
12. Successful placement in or retention of permanent housing